

Ipswich OA Partnership Board

Decision Log

Use this log to capture Decisions made at meetings that will impact on your Programme or I
(to create a new line in the cell)

No	Decision
001	4 Priorities agreed by Partnership Board for Ipswich OA
002	Partnership Board members nominated for Working Groups
003	The Partnership Board agreed the initial work-streams for each priority area identified by the four working groups for further development and inclusion in the delivery plan
004	Partnership Board agreed delivery plan subject to it reflecting the changes agreed in the meeting.
005	The Partnership agreed to cover share of costs for the eastern OAs conference
006	All Partnership Board members should be assumed to be available for publication media unless they get in touch to say they would prefer not to
007	The board will use the Ipswich OA newsletter to let schools know about other initiatives that are separate from but align with aims of OA.
008	The board agreed the proposal to strengthen school governance within the Ipswich OA
009	The Board agreed the process for the Ipswich Evidence-Based Practice Fund subject to changes discussed in meeting, which included clarifying that a grants approach would be used.
010	The Board approved the governance specification which will be circulated to the board via email with the minor changes agreed in the meeting

011	The Board agreed the process outlined in the barriers to participation paper, subject to minor changes agreed in the meeting, including that cover costs could be reclaimed in half days.
012	The Board agreed set aside £25,000 to begin development of the further education leadership development programme
013	The Board agreed to the approach outlined in the youth engagement strategy paper but wanted further detail on costs to determine most appropriate delivery route.
014	The Board agreed the specification for the development of an Ipswich parenting programme
015	The Board agreed the specification for the development programme for early years practitioners to strengthen their ability to support children to develop
016	The Board agreed the specification for a provider to deliver trials to improve school-parent communication to improve educational outcomes.
017	The Board agreed that the next meeting would be extended for 30 minutes to allow a full discussion on sustainability
018	The Board agreed that although Suffolk County Council's procurement rules dictate that a single quotation procedure can be used for contract values below £25,000, for the OA a minimum of 3 competitive quotes should be gained through an expression of interest process for contract values below £10,000, and a full procurement process should be used for contract values above £10,000.

019	The Board decided that it would like to receive monthly updates on working group activity and anticipated spend using a similar format as the Norwich Partnership Board
020	It was agreed that a board development session is required ASAP to assess progress made towards objectives set out in delivery plan to date and plan activity for years 2 and 3 of the programme.
021	The workforce development strategy and accompanying specification were agreed subject to the amendments discussed in the meeting. Namely: to include a requirement for bidders to work with Teaching Schools to build capacity, changes to the short term outcomes, a discussion with FE colleges about whether the approach could be extended to them.
022	The schools and colleges link initiative was agreed subject to: a) further investigation as to how colleges and maintained nurseries can identify similar settings, b) the evaluations of visits being shared with school to school support partnership and c) clarification of the expectation that schools should share visit opportunities with others.
023	The primary world of work proposal was agreed. The findings from this work should feed into national CEC work. It should also be an opportunity to examine how industry's experience of working with primary school pupils can be improved.
024	The social action specification was agreed.
025	The primary-secondary school transitions specification was agreed subject to: a) the short term outcomes being tightened up (for instance, months of progress), b) clearer mention of work to support pupils with SEND to transition.

26	The leadership and development programme specification was agreed subject to: a) clarification that this is about strategic leadership, b) the inclusion of strategic leadership of change across a system, c) change targets so that 75% leaders 'complete' rather than participate in programme, d) clear instruction that we would expect the delivery partner to meet the diverse requirements of settings and, e) clarification that the coaching delivery partner will be paid per session.
27	The Partnership Board agreed proposed allocations for the workforce development strategy subject to the introduction of a £10,000 floor cap.
28	The Board agreed to recruit a EY Special List to take forward the expansion of the EY practitioner development project and related 'Skills to learn priorities.
28	The Board agreed for the Research School to have a slot at the next Partnership Board meeting to update on approach and discuss how they can support the OA moving forward.
30	The Board agreed to the proposals in the meeting structures paper
31	The Board agreed to release the specification for a partner to measure the numbers of young people in Ipswich participating in youth social action, subject to clarifying that the partner running the IOA social action programme cannot bid for this contract.
32	The Board agreed to allocate £300,000 to the NQT/ RQT support proposal subject to support from NQTs at the event on 18 July.
33	The Board agreed to the What a Difference A Day Makes proposal
34	The Board agreed to the proposal to identify activity for creating sustainable improvements in the KS3 English and maths outcomes, subject to the final proposal, once agreed with the secondary headteachers, coming back to the board for sign off.

35	The Board agreed to the proposal to strengthen Careers Information, Advice and Guidance provision across Ipswich and to hold career management workshops for year 11 pupils.
36	The Board rejected the proposed response to recent gang related events as more work needs to be done to understand the contribution the OA can make, and how this fits in to our overall priorities. The Board is keen/interested in supporting action to help deal with gang knife crime etc but once we have a better understanding of what is being done, what then needs to be actioned and where we may be able to help.
37	The Board agreed to host the proposed Ipswich OA Summit in September 2018.
38	The Board agreed the broad areas of focus for the programme moving forward as: resilience; alternative provision; support for English and maths for primary schools not engaged in SSIF; GCSE resit support; STEM; teacher recruitment; and, inspiring YP with local industry and agreed with the broad allocations of funding for area area proposed in the finance report.
39	The Board agreed that the role of the EY Specialist lead will be crucial in ensuring the expanded EY offer meets the needs of settings. The Board agreed that the funding allocated for this work could be reviewed as potential models for the EY offer becomes clear.
40	The proposal to explore the suitability of the SWERL model by establishing a task-finish group was approved.

41	Teaching Experience Programme proposal approved, subject to further consideration of whether payment is required for participants.
42	Revised approach to transitions projects (both primary to secondary and secondary-post 16) approved subject to potential overlap in data schools are asked to complete for NEACO/ NCS/ CEC being explored to ensure there is no duplication.
43	Proposal to improve reintegration back into mainstream for AP pupils approved subject to: a) SCC maintaining their commitment to continue the approach after the OA if it proves effective; b) the expanded EY offer addressing the increasing number of children who are being excluded before the age of 6.
44	icanbea... expansion proposal approved subject to an increased focus on KS3 as research shows that YP make decisions about their future career pathway between ages of 9 -13
45	PB members to discuss and approve any individual projects they wish to brand as IOA initiatives with Richard.
46	The Partnership Board agreed to allocate at least £42,000 to contract an organisation to lead the IOA's engagement with young people and to support young people to deliver projects around the themes of 'building resilience' and 'raising career aspirations'.
47	The Partnership Board agreed to allocate £249,500 to support 20 schools across the OA to embed a whole school approach to improving resilience.
48	That the Partnership Board agreed to set aside £70k to evaluate whether the workforce development strategy is associated with an improvement, or likely future improvement, in teacher satisfaction, teacher retention and educational outcomes
49	The Partnership Board Board agrees to approve £248,910 of the £800,000 set aside to fund the eight proposals submitted by Ipswich Academy, Ormiston Endeavour and Stoke High School
50	The Partnership Board agreed that the final deadline to approve remaining projects is the Partnership Board meeting on 24 January 2019, but agreed to review proposals submitted before the end of the autumn term via email.
51	The Partnership Board agreed to set aside a further £42,000 to enable the What A Difference A Day Makes programme to run a further 3 times (once in this academic year and twice in the next). The Board agreed that the same cohort of 75 pupils should take part in the second programme this academic year, with a focus on the other exam paper.
52	The Partnership Board agreed to allocate a further £50k to the Evidence Based Practice Fund and to restrict applications to the final round of the fund to schools that do not have a successful bid already.
53	The Partnership Board agreed to the target ammendment for the Alternative Provision project and for the project steering group to allocate additional funding, from the overspend that has occurred through recruiting one less TRF than anticipated, to enable a more thorough evaluation.
54	The Partnership Board agreed to approve KS3 project proposals from St Albans, Northgate, Chantry Academy

55	The Partnership Board agreed that they were not able to approve KS3 project proposals from Westbourne Academy and Copleston as they currently stand. The Board asked BD to arrange some intensive support to enable these schools to strengthen and resubmit their proposals by the end of February.
56	The Partnership Board agreed to offer to recruit IOA School Leads to schools that had been Ofsted RI within the past year to support with capacity, as per the job description proposed. The Board highlighted that a flexible approach would need to be taken depending on the schools needs.
57	The Partnership Board agreed to commission tailored support for teachers in primary schools where pupils are making below average progress in KS2 RWM
58	The Partnership Board approved the expanded EY development offer, subject to the EY Lead considering whether the support should be offered to EY settings in schools as well as PVI's.
59	The Partnership Board agreed to approve part-fund a Parent Champion post within the NEACO team at the University of Suffolk who will support and train Parent Ambassadors to provide advice to other parents on supporting their children to access HE.
60	The Partnership Board agreed that they were content to be contacted by Lesley Richardson, who is the DfE Communications Lead for Opportunity Areas in the south of England
61	The Partnership Board agreed to approve KS3 project proposals from Westbourne and Copleston with conditions for Maths proposal from Westbourne
62	The Partnership Board agreed to approve KS3 project proposals from Westbouen and Copleston
63	The Partnership Board agreed to form a new legacy 'task and finish group' to meet outside board meetings and report back on progress

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Strand / Item	Date	Comments or links
Priorities	26/09/2017	
Working Groups	26/09/2017	
Working Groups	19/10/2017	
Delivery plan	21/11/2017	
Eastern OAs	15/12/2017	
Comms	15/12/2017	
Comms	12/01/2018	
Governance	12/01/2018	
Priority 2	09/02/2018	https://educationgovuk.sharepoint.com/:u:/r/sites/lvedfe00019/Workplace Documents/Areas/Ipswich/Audit/Final specifications and projects/Evidence Based Practice Fund/Ipswich%20evidence
Governance	09/02/2018	https://educationgovuk.sharepoint.com/:w:/r/sites/lvedfe00019/Workplace Documents/Areas/Ipswich/Audit/Final specifications and projects/2018021

Finance	09/02/2018	https://educationgovuk.sharepoint.com/:u:/r/sites/lvedfe00019/Workplace Documents/Areas/Ipswich/Audit/Partnership Board agendas notes action %20log ToR/2018%20meetings/20180
Finance	09/02/2018	
Youth engagement	09/02/2018	https://educationgovuk.sharepoint.com/:u:/r/sites/lvedfe00019/Workplace Documents/Areas/Ipswich/Audit/Partnership Board agendas notes action %20log ToR/2018%20meetings/20180209%20PB%20agenda%20and%20papers msg2csf-1
Priority 1	09/02/2018	https://educationgovuk.sharepoint.com/:w:/r/sites/lvedfe00019/Workplace Documents/Areas/Ipswich/Audit/Final specifications and projects/20180209%20IOA%20P1%20Design%20parenting%20programme%20spec.docx?d=w
Priority 1	09/02/2018	https://educationgovuk.sharepoint.com/:w:/r/sites/lvedfe00019/Workplace Documents/Areas/Ipswich/Audit/Final specifications and projects/20180209%20IOA%20P1%20EY%20professional
Priority 1	09/02/2018	https://educationgovuk.sharepoint.com/:w:/r/sites/lvedfe00019/Workplace Documents/Areas/Ipswich/Audit/Final specifications and projects/20180212%20IOA%20P1%20Improving%20Communication%20between%20parents
Sustainability	09/02/2018	
Finance	08/03/2018	

Finance	08/03/2018	
Forward planning	08/03/2018	
Priority 2	19/04/2018	https://educationgovuk.sharepoint.com/:w:/r/sites/lvedfe00019/Workplace Documents/Areas/Ipswich/Audit/Final specifications and projects/20180419%20IOA%20P2%20Workforce%20development%20strategy%20delivery%20partner%20spec.docx?d=w9410a2788e6947fcb23d495513c1b727&csf=1
Priority 3	19/04/2018	https://educationgovuk.sharepoint.com/:w:/r/sites/lvedfe00019/Workplace Documents/Areas/Ipswich/Audit/Final specifications and projects/20180419%20IOA%20P3%20Ipswich%20School Link%20proposal.docx?d=wf853c488d052406097570bbe894620f5&csf=1
Priority 4	19/04/2018	https://educationgovuk.sharepoint.com/:w:/r/sites/lvedfe00019/Workplace Documents/Areas/Ipswich/Audit/Final specifications and projects/20180419%20IOA%20P4%20Primary%20world %20of%20work%20trial.docx?d=w49620ec04225495fb3227ac1db4068b8&csf=1
Priority 1	19/04/2018	https://educationgovuk.sharepoint.com/:w:/r/sites/lvedfe00019/Workplace Documents/Areas/Ipswich/Audit/Final specifications and projects/20180419%20IOA%20P1%20Social%20action
Priority 3	19/04/2018	https://educationgovuk.sharepoint.com/:w:/r/sites/lvedfe00019/Workplace Documents/Areas/Ipswich/Audit/Final specifications and projects/20180419%20IOA%20P3%20English%20and%20maths%20transitions%20spec.docx?d=w3aa3f73f4a5f4ca589a6c0718414af0c&csf=1

Priority 4	02/07/2018	https://educationgovuk.sharepoint.com/:w:/r/sites/lvedfe00019/WorkplaceDocuments/Areas/Ipswich/Audit/PartnershipBoard/agendas/notes/action%20log%20ToR/2018%20meetings/20180702%20-%20202%20July%202018%20meeting/Paper%206%20-%2020180702%20IOA%20P4%20Career%20IAG%20workshop.docx?d=wed2
Priority 1	02/07/2018	https://educationgovuk.sharepoint.com/:w:/r/sites/lvedfe00019/WorkplaceDocuments/Areas/Ipswich/Audit/PartnershipBoard/agendas/notes/action%20log%20ToR/2018%20meetings/20180702%20-%20202%20July%202018%20meeting/Paper%207%20-%2020180702%20IOA%20Response%20to%20recent%20events%20proposal
Communications.	02/07/2018	https://educationgovuk.sharepoint.com/:w:/r/sites/lvedfe00019/WorkplaceDocuments/Areas/Ipswich/Audit/PartnershipBoard/agendas/notes/action%20log%20ToR/2018%20meetings/20180702%20-%20202%20July%202018%20meeting/Paper%208%20-%2020180702%20IOA%20September%20Summit%20proposal.docx?d=w0b
Priorities	14/09/2018	https://educationgovuk.sharepoint.com/:w:/r/sites/lvedfe00019/WorkplaceDocuments/Areas/Ipswich/Audit/PartnershipBoard/agendas/notes/action%20log%20ToR/2018%20meetings/20180419%20Brief%20note%20of%20forward%20planning%20workshop.docx?d=w53c9e4ffe0d44ed1b39637a37ef4fdee&csf=1
Priority 1	14/09/2018	
Priority 1	14/09/2018	

Priority 2	14/09/2018	
Priority 3	14/09/2018	
Priority 3	14/09/2018	
Priority 4	14/09/2018	
Communications	14/09/2018	
Youth engagement	14/09/2018	
Priority 1	08/11/2018	
Priority 2	08/11/2018	
Priority 3	08/11/2018	
Priority 3	08/11/2018	
Priority 3	24/01/2019	
Priority 3	24/01/2019	
Priority 3	24/01/2019	
Priority 3	24/01/2019	

Priority 3	24/01/2019	
School Capacity	24/01/2019	
Priority 3	24/01/2019	
Priority 1	24/01/2019	
Priority 4	24/01/2019	
Communications	24/01/2019	
Priority 3	20/03/2019	
Priority 3	09/05/2019	
Legacy	09/05/2019	

